

Job Description

Summer Job: Kitchen Helper

UNDER ONE ROOF BACKGROUND INFORMATION

Under One Roof is a community hub that aims to build a sense of Wellness, Community, and Purpose for people in Squamish. It's more than just supportive housing, it's a community food hub, a volunteer hub, a wellness hub and a central access point for supports and services.

Located in downtown Squamish at Third and Main Streets, the 44-unit facility is a collaboration between BC Housing, the District of Squamish, and Squamish Helping Hands Society and the Squamish Food Bank. The first floor is truly a place of connection, containing a full commercial kitchen, dining room, and food market. Designed for food rescue and repurposing, the community hub aims to provide more nutritious food to community members while also reducing waste.

Under One Roof helps to meet the need for truly affordable housing in our community. But it is so much more. The vision is based on a Housing First approach which means that substance use and mental illness are not an impediment to receiving housing. We view housing as a human right. The supportive housing model means that we provide 24-hour onsite staffing and programs and services that are based on individual needs, addressing all aspects of wellness. Housing alone is not always enough to help individuals improve their wellness. Our trauma-informed approach seeks to understand how trauma impacts the brain and a person's emotions and coping abilities. Understanding the trauma experienced by those we help means we adapt the ways in which we engage and support healing.

For more information visit: squamishhelpinghands.ca

SUMMARY OF POSITION

Under the direction of the Food Programs Manager, the Kitchen Helper will assist with the operation of the Under One Roof Food Hub and kitchen. Successful candidates will have the opportunity to learn about food safety, cooking and meal preparation, and providing client service. Kitchen helpers will learn how to communicate with people experiencing barriers and will learn leadership, teamwork and time management skills. The ideal candidate will be a problem solver and is highly organized, adaptable, able to prioritize tasks, is keen to learn and has the ability to communicate well. As with all positions at Under One Roof, communication with others will be a trauma-informed and compassionate harm-reduction approach.

TASKS AND RESPONSIBILITIES

Assist in the day-to-day operation of the Under One Roof Community Kitchen:

- Assist with meal service
- Assists with the day-to-day operation of the Food Rescue Program
- Builds positive relationships with volunteers
- Keeps the Kitchen and Food Pantry area clean, tidy, and safe- including

- sweeping, mopping, cleaning surfaces.
- Assists with food programs at the Food Hub, which may include the School Lunch Program, Food Hamper Program, Food Market, in-house meal service, food repurposing
- Assists volunteers and coworkers in supporting the food needs of clients

QUALIFICATIONS AND EXPERIENCE

- Food Safe Certificate
- Knowledge of food health and safety regulations
- Good communication and interpersonal skills
- An aptitude for problem-solving
- Collaborative working style and team-player attitude
- Positive and encouraging personality
- Remains calm when interacting with residents who may exhibit unusual, disruptive or violent behaviour.
- Maintains empathy, kindness, and a friendly disposition
- Maintains healthy personal and professional boundaries
- Highly motivated with a strong work ethic
- Reliable, trustworthy, and committed to the team's success

Project Specific Skills:

- Able to lift and bend, physically active role, standing for several hours per shift.
- Demonstrated ability to work independently, prioritize tasks and manage time
- Demonstrated ability to communicate effectively both verbally and in writing.
- Demonstrated ability to be open-minded and non-judgmental.
- Demonstrated ability to take direction from others.

This is an 8-week position at 35 hours/week.

To be eligible, applicants must:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

JOB CLASSIFICATION:

Grid Level: 6, wage \$19.66

Union membership required: BCGEU

Squamish Helping Hands Society is committed to creating an inclusive, accessible environment where all members of our community feel welcome, valued, respected, and supported. We encourage applications from the diverse communities in which we live and serve, including but not limited to people of colour, Indigenous people, persons with disabilities, and persons of any sexual orientation or gender identity.