



Squamish Helping Hands Society 2019 AGM

Minutes

Monday June 3, 2019

Squamish Public Library

37907 Second Avenue, Squamish, BC

Members in Good Standing in Attendance: Paul Fripp, Ken Bailey, Jamie Trewartha, Michele Ellis, Edward Archibald, Monica McDonald, Lauri Arneson, Catherine Rockandel, Paul Fripp

Staff in Attendance: Carol Coffey, Maureen Mackell, Amy Reid

Guests: Gord Lyster, Kevin Nold

Regrets: Corinne Visscher

1. **Call to Order:** Meeting called to order by K. Bailey at 6:06 pm

2. **Welcome.** K. Bailey welcomed all.

3. **Approval of Agenda.**

Moved by E. Archibald

Seconded M. McDonald

That the agenda for the 2019 Annual General Meeting of June 9, 2019 be approved.

CARRIED

4. **Approval of the Minutes from the Annual General Meeting of June 11, 2018**

Moved by E. Archibald

Seconded by M. Ellis

That the minutes of the Annual General Meeting on June 11, 2018 be approved.

CARRIED

5. **Business arising from the last meeting.** None noted.

6. **Reports**

6.1. Chair Report by K. Bailey. Please refer to the attached report.

6.2. Managers' Report by Amy Reid. Please refer to the attached report.

6.3. Executive Directors Report by M. Mackell. Please refer to the attached report.

6.4. Treasurer's Report by Jamey Trewartha.

6.4.1. Financial Report

The January through April 2019 finances are available though there are still some adjustments to be made.

6.4.2. Approval of the 2018 Audited Financial Statements

The audited financials are not yet ready for approval. Comments and feedback have been provided to the auditors at Weir and Co. by the Finance Committee. The high level numbers are accurate. In 2018 our total revenue was up by about \$200K as a result of the BC Housing flow through revenue for Under One Roof.

Our food costs were up by approximately \$30k. This is a result of increases in the quantity and nutritional quality of food for the school lunch program, increase in the number of residents at Home InStead, flow through expenses incurred on behalf of the Squamish Food Bank, and increases in food costs for ESP.

Moved by C. Rockandel

Seconded by E. Archibald

That the 2018 Audited Financial statements be approved pending the changes recommended by the Finance Committee.

CARRIED.

6.4.3. Appointment of the Auditor

During the 2018 Annual General Meeting a motion was passed to review our relationship with the auditors Weir and Company. This was not completed due to the upheaval experienced by the change in bookkeepers. This year's audit remained with Weir and Company so that we could retain consistency. The review is postponed as we wish to retain stability at this time.

Moved by E. Archibald

Seconded by M. McDonald

That Weir and Company be appointed as the auditors for Squamish Helping Hands for 2019 financial year.

CARRIED

7. Bylaw Amendments

The directors of the Society wish to amend the bylaws as follows:

1. To add a bylaw required by BC Housing with respect to non-alteration of the affordable housing purpose
2. To amend a reference in section 30.

Special Resolution

Proposed by E. Archibald

Seconded by C. Rockandel

Be it resolved that the bylaws for Squamish Helping Hands Society be amended as follows:

1. **Part 5 Directors and Officers. S.30**
Replace:

In accordance with paragraph 5 of the constitution, a director must not be remunerated for being or acting as a director while engaged in the affairs of the society.

With:

In accordance with bylaw 66, a director must not be remunerated for being or acting as a director while engaged in the affairs of the society.

2. Add Part 15. Alteration of Purpose

The Society will not alter or delete the affordable housing purpose set out in paragraph 2(b) of its constitution and the Society will not alter or delete this bylaw without first obtaining the written consent of the British Columbia Housing Management Commission.

Resolution carried with 100% of the votes.

8. New Business: None

9. Board of Directors Appointments.

The following directors are now commencing year 2 of their two-year term: Paul Fripp, Michele Ellis, Edward Archibald, Monica McDonald, and Corinne Visscher.

9.1. Standing Directors: Directors whose terms are expired: Ken Bailey, Jamey Trewartha, and Lauri Arneson. These directors are retiring from the board and restanding for election.

9.2. Nominations: Note that Squamish Helping Hands does not entertain nominations from the Floor. Paul Fripp nominates Ken Bailey, Jamey Trewartha and Lauri Arneson for positions on the board of directors. Edward Archibald seconded all three of Paul Fripp's nominations.

9.3. Election/appointment of directors

Moved by P. Fripp

Seconded by E. Archibald

That Ken Bailey, Jamey Trewartha, and Lauri Arneson each be appointed to the board for a 2-year term.

CARRIED

10. Adjournment

Moved by E. Archibald

Seconded by M. McDonald

That the 2018 Annual General Meeting be adjourned.

CARRIED

Meeting adjourned at 7:24 pm.

Prepared by Carol Coffey